

## Orthodontic Training Programme Job Description

### Post Details

<b>NHSE Office:</b>	South West
<b>Job Title:</b>	Orthodontic Specialty Trainee (ST4/5)
<b>Person Specification:</b>	National person specification
<b>Hours of work &amp; nature of Contract:</b>	40 hours
<b>Main training site:</b>	Gloucester Royal Hospital
<b>Other training site(s):</b>	Cheltenham General Hospital Bristol Dental Hospital

### Organisational Arrangements

<b>Training Programme Director (TPD):</b>	Dr Julie Williams (ST4/5)
<b>TPD contact details:</b>	Dr. Julie Williams Bristol Dental Hospital Lower Maudlin Street Bristol BS1 2LY <a href="mailto:julie.williams3@uhbw.nhs.uk">julie.williams3@uhbw.nhs.uk</a> <a href="mailto:Julie.williams@bristol.ac.uk">Julie.williams@bristol.ac.uk</a>

### Training Details

#### (Description of post)

Training is geared towards successful performance in the ISFE Orthodontics exam and award of FDS (Orth) from the StR's affiliated Royal College. At completion of training all ST4/5 orthodontists in training should have achieved all necessary competencies to be able to apply for and successfully hold an Orthodontic Consultant position.

The ST (ST4/5) will have a personal caseload of IOTN 4 and 5 malocclusions specifically designed to enhance training for secondary care patient care. They will have the opportunity to correct malocclusions using fixed and functional appliances as well as the use of more unusual treatment mechanics. The use of complementary treatment such as TADs and facemasks will be encouraged. In addition, they will have exposure to new patient clinics and be part of the management and treatment of more complex orthodontic cases such as orthognathic treatment, complex hypodontia cases and the treatment of cleft cases. The ST4/5 will be expected to be actively involved in the preparation of MDT clinics.

There will opportunities for teaching including undergraduates, orthodontic ST1, orthodontic therapists and other DCPs. The ST4/5 may be asked to give lectures or

tutorials and may also have a significant role in the running of regular journal clubs or examinations involving more junior staff members.

There are regional training days specifically designed for ST4/5 training which all StRs (ST4/5) are expected to attend. National training days are also available as per the training matrix approved through NHS WTE South West

An ST4/5 is actively encouraged and supported to pursue approved research and management projects. They will also be expected to actively participate in and supervise local audit as well as regional audit.

## **Duties and Responsibilities of postholder**

### **a) Clinical**

All STs will have a personal caseload of malocclusions to treat. They will have the opportunity to correct a variety of malocclusions using fixed and removable appliances. In addition, they will have exposure to new patient clinics. As ST4/5 the use of complementary treatment mechanics such as TADs will be encouraged and the ST will be exposed to the management and treatment of more complex orthodontic cases such as orthognathic treatment, complex hypodontia cases and the treatment of cleft cases. The ST4/5 will be expected to be actively involved in the preparation of MDT clinics.

### **b) Teaching**

The ST4-5 is encouraged to undertake teaching within the department including supervision (where appropriate) of the orthodontic ST1, orthodontic therapist and other DCPs. The supervised teaching and clinical training of an undergraduate group of students is also timetabled. There are opportunities to teach on the South West Orthodontic ST programme.

The holders of these posts have a significant role in the running of the regular journal clubs involving more junior staff members.

### **c) Study/Research**

Study and examination leave allowance are as stated in the Terms and Conditions of Service.

The ST is expected to attend all regional and approved national training sessions. Facilities for research are available for approved projects and research is actively supported.

### **d) Administrative**

The routine administrative content of this post is allowed for in the timetable.

### **e) Audit**

The ST will be expected to actively participate in local/regional audit within the Trust. They will attend the Regional Governance meetings and participate in relevant national clinical audits. The St4/5 will actively develop, lead and supervise audits as required.

## Description of main training site

### **Gloucester Royal Hospital (GRH)**

Gloucester Royal Hospital (GRH) is a major acute hospital and is part of Gloucestershire Hospitals NHS Foundation Trust. It is one of the largest NHS organisations in the UK caring for the wellbeing of around 652,475 people. GRH is situated in Gloucester just off the M5. The Orthodontic department provides a Consultant led Orthodontic service for Gloucestershire in an 9-chair clinic. The department benefits from multiple MDT clinics (orthognathic, cleft and dentoalveolar) providing an ideal setting for the development of integrated and contemporary Orthodontics. There is also an on-site laboratory with 5 dental technicians. The trainee will have access to our OPAL orthognathic planning tool and there are plans to develop virtual surgical planning (VSP) with 3D imaging in the future. There are regular postgraduate didactic teaching sessions along with journal club and clinical governance meetings which are usually held on the 4<sup>th</sup> Friday pm of the month; the Speciality Trainee is expected to play an active role in preparation and presentation at these meetings.

## Description of second training site

### **Cheltenham General Hospital (CGH)**

Cheltenham General Hospital is a District General Hospital situated in the heart of Cheltenham. The Maxillofacial and Orthodontic Dept. is a 7-chair unit providing comprehensive multidisciplinary treatment to the community. There is also access to CBCT. The ST4/5 will spend Tuesdays in Cheltenham with clinics morning and afternoon alongside a consultant Orthodontist. Orthognathic MDT clinics are carried out on the 4<sup>th</sup> Wednesday of the month, followed by an out-patient clinic.

## Description of third training site *(if applicable)*

### **University of Bristol Dental Hospital, University Bristol Hospitals NHS Foundation Trust**

The University of Bristol Dental Hospital lies within the University of Bristol and Weston NHS Foundation Trust (UHBW) and is situated in the city centre, close to the University and the Medical School. The Trust consists of a number of hospitals, including Bristol Royal Infirmary, Bristol General Hospital, St Michael's Hospital, Bristol Eye Hospital, Bristol Royal Hospital for Children, Bristol Haematology and Oncology Centre (BHOC) and the Dental Hospital. UHB provides a full range of NHS services in hospitals and the

community, employing over 7000 people and is a focus of excellence as a centre for NHS teaching and research. The University of Bristol Dental Hospital (BDH) is the major provider of dental specialist services in the South West Region including consultancy, complex care and training. In 2023, Bristol Dental School moved to a new site near Temple Meads train station, roughly a 15 minute walk from BDH. Excellent links have been maintained between the two sites with undergraduates returning for certain aspects of their teaching and BDH Consultants providing the remainder of the orthodontic teaching and training within the new School.

The orthodontic team have an open plan clinic of 11 chairs with digital cameras and an on-site X-ray department including CBCT facilities. There is a modern and well-equipped Maxillofacial and Orthodontic Laboratory with 5 orthodontic technicians providing the full range of fixed, functional and removable appliances.

**Staff involved in training:**

<b>Name</b>	<b>Job Title</b>	<b>Site</b>	<b>Role</b>
Dr Lucy Macey-Dare	Consultant Orthodontist	Gloucester Royal Hospital	Educational Supervisor Clinical Supervisor
Dr James Dickson	Consultant Orthodontist	Cheltenham General Hospital Gloucester Royal Hospital	Clinical Supervisor
Dr Elizabeth Kalantzis	Consultant Orthodontist	Cheltenham General Hospital Gloucester Royal Hospital	Clinical Supervisor
Miss Nikki Atack	Consultant Orthodontist	Bristol Dental Hospital	Educational Supervisor Clinical Supervisor
Mr Christian Day	Consultant Orthodontist	Bristol Dental Hospital	Educational Supervisor Clinical Supervisor
Dr Kate House	Consultant Orthodontist	Bristol Dental Hospital	Educational Supervisor Clinical Supervisor
Dr Timothy Jones	Consultant Orthodontist	Bristol Dental Hospital	Educational Supervisor Clinical Supervisor
Dr Julie Williams	Consultant Orthodontist	Bristol Dental Hospital	Educational Supervisor Clinical Supervisor Training Programme Director

**Indicative timetable (details are subject to change)**

	<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thu</b>	<b>Fri</b>
<b>AM</b>	Restorative/Hypodontia MDT BDH	Personal Treatment Session CGH	Orthognathic MDT GRH (2:4) Orthognathic MDT CGH (1:4) Personal Treatment Session GRH (1:4)	Personal Treatment Session GRH	Cleft MDT (1:4)  New Patient Clinic (3:4)
<b>PM</b>	Undergraduate Supervision BDH (2:4) Research/Study/Admin (2:4)	Personal Treatment Session CGH	Personal Treatment Session GRH (3:4) Personal Treatment Session CGH (1:4)	Research/Study/Admin	Audit/Clinical Governance GRH (1:4) Personal Treatment Session GRH (3:4)

## Terms and Conditions

### General

- a) The post is covered by the Terms and Conditions of Service of Hospital Medical and Dental Staff.
- b) Whole time appointment.  
Any candidate who is unable, for personal reasons, to work full-time will be eligible to be considered for training flexibly in post. The Terms and Conditions of Service as amended from time to time, will apply to and govern this statement.
- c) You are entitled to receive three months' notice of termination of employment and are required also to give your employing Authority three months' notice.
- d) Accommodation  
The appointment does not require you to be resident.  
The successful candidate will be required to meet the criteria of the person specification.
- e) The passing of a medical examination is a condition of appointment of all practitioners within the scope of the National Health Service Superannuation Scheme.
- f) Carry-over of leave  
On each part of a rotational appointment Registrars will be expected to take leave proportionate to time spent in that slot.
- g) Protection of Children: Disclosure of Criminal Background  
The person appointed to this post may have substantial access to children as defined in Joint Circular No HC (88)9, HOC8/88 and WHC (88)10. Applicants are therefore advised that shortlisted candidates will be asked to complete a form disclosing any convictions, bind-over orders or cautions.  
Refusal to do so could prevent further consideration of the application.  
Attention is drawn to the provisions of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 as amended by the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendment) Order 1986 which allow convictions that are spent to be disclosed for this purpose by the Police and to be taken into account in deciding whether to engage an applicant.
- h) Candidates are assured that the completed form will be treated with strict confidentiality and will not be disclosed to the Appointments Committee until the successful candidate has been selected. A Police check will only be requested in respect of the candidate recommended for appointment. All forms completed and returned by other candidates will be destroyed when the final selection of the candidate to be recommended for appointment has been made.

## Study Leave

- a. The Dental Postgraduate Dean, South West Deanery confirms that this post and Programme has the required educational and staffing approval to provide the training required for award of a CCST. The appointment will be subject to yearly ARCP assessment.
- b. The training period is structured according to the guidelines issued by the SAC and accepted by the General Dental Council. Training is geared towards successful performance in the ISFE Orthodontics exam and award of FDS (Orth) from the trainees affiliated Royal College.
- c. There is a Speciality Library housed within Bristol Medical School Library, with a wide range of relevant journals. There also will be access to **(please insert individual unit library)**. This will give access to a wide range of literature, journals and computerised literature search machines. The Research and Development Unit is also invaluable in terms of advice on planning and starting research projects.
- d. There is a dedicated Virtual Learning Environment, hosted by the British Orthodontic Society , to aid the learning and development of trainees.
- e. The Specialty Trainee is assisted to attend appropriate courses in clinical, teaching and managerial skills. There will be the usual provision for study leave through South West HEE and guided by an approved Study leave matrix. The ST4/5 is expected to attend regional training days timetabled.
- f. There is also opportunity to gain more formal teaching training through the University of Bristol as well as access to the South West Professional Skills Programme for doctors in training.

## Annual Leave

The post is covered by the Terms and Conditions of Service of Hospital Medical and Dental Staff.