

Job Description

Job Title:	Specialty Trainee in Special Care Dentistry
Base:	Chippenham Community Hospital, Chippenham
Grade:	Salary will be in accordance with the Specialty Trainee Pay Circular (Medical and Dental) Current pay rates appear on the NHS Employers Website)
Hours:	Full time of LTFT (with a minimum of 60%)
Reporting to:	Clinical Director of Wiltshire Community Dental Service/Educational Supervisor/Lead Clinicians

Our Values

Our STAR values are at the heart of everything we do. You can expect to see them in the way we act and the way we treat each other. Our values make us who we are.

- Service** We will put our patients first
- Teamwork** We will work together
- Ambition** We will aspire to provide the best service
- Respect** We will act with integrity

Main Purpose of the Post

Term: This is a training post for a fixed term of 3 years full time, following the curriculum recommended by the SAC in Special Care Dentistry.

The appointment will commence in September 2023 at the grade of an NHS Specialty Trainee.

The training post will be based in clinics in Wiltshire and is designed to meet the requirements of Health Education England South West for training programmes leading to registration with the General Dental Council as a Specialist in Special Care Dentistry.

The successful applicant will undertake a formal training in Special Care Dentistry complying with the requirements of the Postgraduate Dental Dean and recommendations of the SAC, over a 3-year period of full time training.

The post holder will be required to actively contribute to an Educational Agreement and meet the agreed learning objectives. The successful applicant will be encouraged to undertake the Diploma in Membership of Special Care Dentistry and will be eligible for the award of a Certificate of Completion of Specialty Training in Special Care Dentistry (CCST) subject to satisfactory progress.

Wiltshire and Swindon Community Dental Service provides dental care services to the patient groups described in the Special Care Dentistry Training Curriculum. Treatment modalities include conscious sedation, non-pharmacological behaviour techniques, and treatment under general anaesthetic across the Integrated Care Board of Bath, Swindon and Salisbury. There will be opportunity to work within a supportive senior clinical team, offering opportunities to observe, shadow and provide treatment on the Special Care Lists, as well as domiciliary care. We work closely with our Maxillofacial Colleagues across the County, and with multidisciplinary teams to ensure treatment is offered in our patients best interests. Experience of Governance, Strategy development, Audit, Risk and Incident reporting and investigation will allow development of Leadership skills. The Community Dental Service in Wiltshire promotes a culture of civility and respect, to allow learning and reflection within our teams.

The successful applicant will be supported by a dedicated administrative team, with provision of a desk, telephone and laptop, and access to printing as required. IT is supported via the Trust IT service, and the dental software SOE platform.

Additional attachments will also be arranged at Bristol Dental Hospital and other specialist centres within the region. The first year of training will be Wiltshire based, with the clinical attachments at Bristol Dental Hospital from the second year of training.

Attendance at regional meetings of Specialist Trainees, such as BSSCD, BSG, DSTG and SAAD, where timetabling allows will be encouraged.

Opportunity to participate in training to allow additional qualifications in Special Care Dentistry, for example IV sedation.

Main Responsibilities and Duties

1. To provide high quality oral health care for adults with additional needs care in a variety of settings, including clinics, hospitals and domiciliary settings. This will include treatment of people with learning difficulties, mental health problems and challenging behaviour, complex medical histories, mobility problems, sensory disabilities, frail older people and other adults who fall within the treatment remit.
2. To work closely with service users, the Clinical Director, Business Manager, Specialists in Special Care Dentistry, Therapists, Dental Nurses Team Managers, Dental Nurses, administrators and receptions.
3. To work under the supervision of Sara Harford, Lead Clinician/Educational Supervisor and Specialist in Special Care Dentistry, Debbie Wright, Specialist in Special Care Dentistry, Lucy McArthur, Clinical Director, Melanie Reynolds, Assistant Clinical Director, Liz Scott, Senior Special Care Dentist and Michael Pope, Senior Dental Officer.
4. Attend and actively contribute to an educational agreement, meet agreed learning objectives, together with other training and educational activities as required to fulfil the curriculum and complete the training programme in Special Care Dentistry.
5. Obtain informed consent to treatment and document in accordance with the Mental Capacity Act 2005 and Trust Policies.
6. The post holder will work across a number of clinics in both Swindon and Wiltshire to gain experience of complex cases, always ensuring that support and mentoring is available for learning and reflection.
7. To undertake clinical and non-clinical duties, demonstrating and maintaining the competencies identified for a post working towards inclusion in the Specialist List in Special Care Dentistry.

8. Patient management and dental care of patients requiring advanced behavioural management techniques and where appropriate sedation and general anaesthesia. This will include active involvement in GA lists at the Royal United Hospital and Salisbury Foundation Trust and Great Western Hospital, dependant on timetabling.
9. Keep comprehensive contemporaneous clinical record in the computerised software system and familiarity with computerised notes systems and use of VDUs is essential, in line with Trust Records Management Policy.
10. The post holder will comply with Trust Infection Control Policy, so as to minimise the risk of healthcare associated infection.
11. The post holder will follow the Trust Safeguarding Policy, to promote the welfare of children and vulnerable adults. Safeguarding is everyone's responsibility, and all staff should be aware of how to raise concerns.
12. Participate in planned protected time to meet with the educational supervisor to facilitate learning needs and objective setting. The trainee will be encouraged to note learning moments for discussion and examination during this time and undertake clinical cases in addition to structured teaching.
13. Ensure that the modules of the training curriculum described by the SAC are covered in planned protected time.
14. Work with other experienced clinicians to develop knowledge and experience of Special Care Dentistry.
15. Participation in dental audit and clinical governance.
16. Be compliant with Trust statutory and mandatory training and with GDC enhanced CPD.
17. To attend the MCN in Special Care Dentistry, where timetabling allows. To network and collaborate with other Special Care and Community Services in the South West.

Budget Responsibilities

18. This post is not a budget holding post; however, the post holder will be required to support the Clinical Director in the efficient and effective use of resources.
19. All staff must ensure they use resources in a manner consistent with organisational objectives and policies, ensuring that resources are realistic, justified and of clear benefit to the organisation.

Line Management

20. The post holder will not have line management commitments.

Other Responsibilities

21. This post will be based at a clinic for the purpose of claiming travel expenses and other allowances. Travel expenses will be paid in line with the Salaried Dentist contract. The post holder will be required to work from a variety of clinics and hospitals.

- 22. The post holder will be required to travel independently by car or other means to a variety of sites.
- 23. Be responsible for data collection and reports as required for Wiltshire Community Dental Service.

Supplementary Information

This job description is intended as an outline indicator of general areas of activity, and may be amended in light of changing service needs. It will be reviewed with the post holder on an annual basis.

CLINIC LOCATIONS

Chippenham Dental Access Centre.

Chippenham Community Hospital
Rowden Hill
Chippenham
Wiltshire
SN15 2AJ

Clinicians: Sara Harford, Specialist in Special Care Dentistry.
Lucy McArthur Clinical Director.
Melanie Reynolds Assistant Clinical Director.

Swindon Health Centre

1 Islington Street.
Swindon
SN5 7DL

Clinicians: Debbie Wright, Specialist in Special Care Dentistry
Lucy McArthur Clinical Director
Michael Pope, Senior dental Officer.

Salisbury Dental Centre

Central Health Centre
Avon Approach
Salisbury
SP1 3SL

Clinician: Liz Scott, Senior Special Care Dentist

Royal United Hospital Bath

Combe Park
Bath
BA1 3NG

Clinicians: Sara Harford, Specialist in Special Care Dentistry.
Lucy McArthur Clinical Director.
Melanie Reynolds Assistant Clinical Director.

Great Western Hospital

Marlborough Road

Swindon

SN3 6BB

Clinicians: Debbie Wright, Specialist in Special Care Dentistry

Lucy McArthur Clinical Director

Michael Pope, Senior dental Officer

Salisbury District Hospital

Odstock Road

Salisbury

SP2 8BJ

Clinicians: Liz Scott, Senior Special Care Dentist

Lucy McArthur Clinical Director.

Sara Harford (when required) Specialist in Special Care Dentistry.

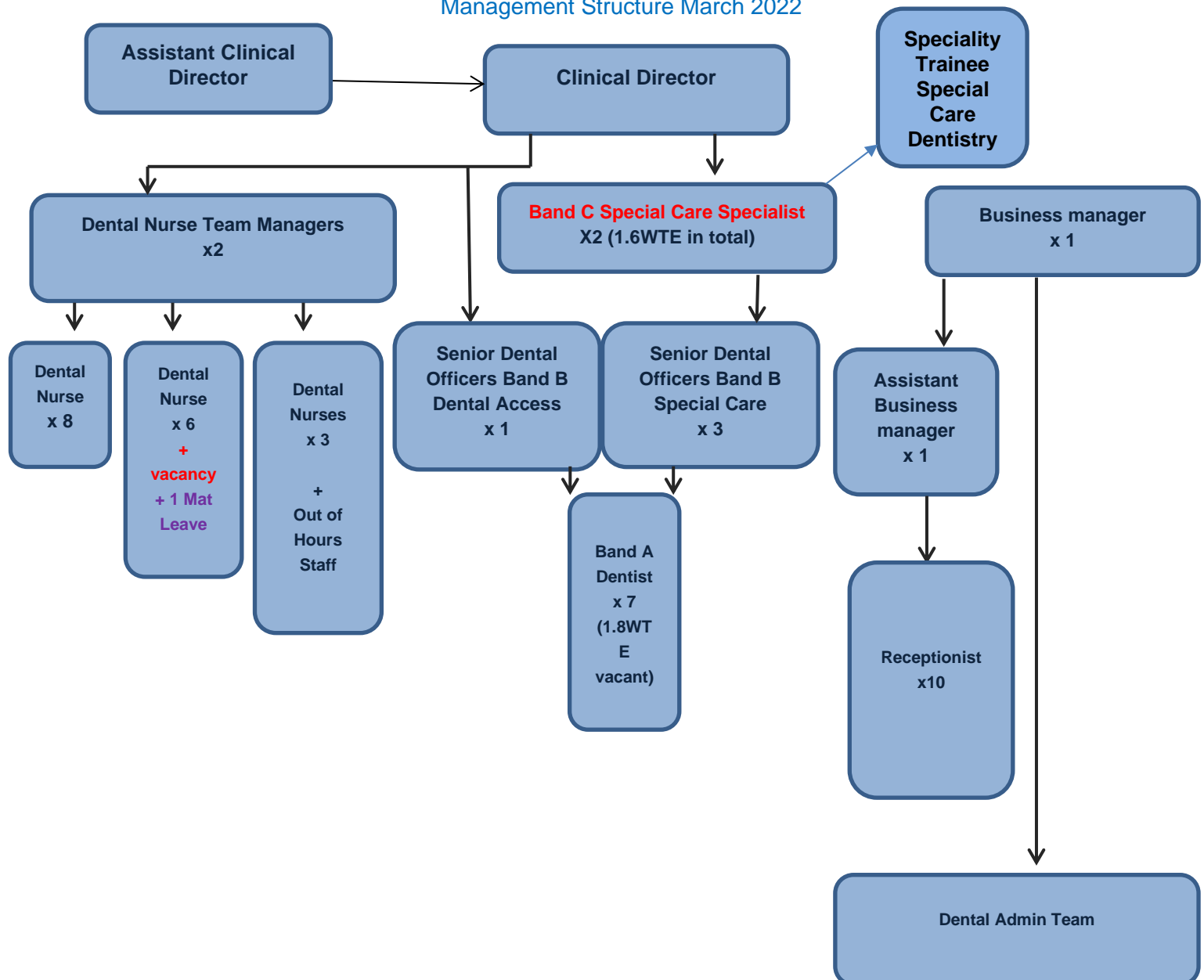
Debbie Wright (when required) Specialist in Special Care Dentistry.

For **Person Specification** please see Entry Criteria ST1 Special Care Dentistry 2022.

Part 2 Job Description

Job Title	Specialist Trainee in Special Care Dentistry
Grade	See above
Working Hours	40 Hours per week
Division	Planned Care
Work Base	Peripatetic Role (work base for admin purposes 49 Rowden)
Tenure	3 year fixed term
Operationally Accountable to	Clinical Director of Community Dental Services
Professionally Accountable to	Clinical Director of Community Dental Services
Key Working Relationships	Clinical Director of Community Dental Services Divisional Head of Service Community Dental Services Business Manager Professional Leads Specialist in Special Care Dentistry

The Great Western Hospitals NHS Foundation Trust – Dental Service
Management Structure March 2022



Suggested job plan – Year 1

Day	Activity	Location	Supervisor
Monday	Chippenham Clinic	Chippenham DAC	Specialist in Special Care Dentistry CD ACD
Tuesday	GA GWH Swindon twice a month/Chippenham Clinic	Great Western Hospital Swindon/Chippenham DAC	Specialist in Special Care Dentistry SDO CD ACD
Wednesday	Complex medical patients/IV sedation alternating	Great Western Hospital Swindon	Specialist in Special Care Dentistry
Thursday	Study Time		
Friday	GA RUH Bath twice a month/Chippenham Clinic	Royal United Hospital Bath	Specialist in Special Care Dentistry CD ACD

Departmental Special Care staff in Post
(this only represent Special care staff not the clinical staff of the service as a whole)

Job title	Number in Post	WTE
Specialist in Special Care	2	1.6
Band B Special Care Dentist	3	2.6
Band A Special Care Dentists	7	3.97
Nursing Special Care	10	7.35

Responsibilities Location of Special Care Clinical Services/equipment
(this only represent the surgeries used by Special Care Dentists not the surgeries in the service as a whole)

Location	Number of surgeries occupied by SCDS per week
Swindon Health Centre	2 (only 1 fitted with hoist)
West Swindon	1
Chippenham DAC	1
Chippenham CDS	1
Salisbury	1
External operational units	
Salisbury Foundation Trust Hospital OSD	1 Theatre list/month 2 Dental Surgeons
Royal United Hospital Trust OSD	2 Theatre list/month alternating Fridays. 2 Dental Surgeons + 1 nurse

Great Western Hospitals Trust OSD	2 Theatre list/ month Thursdays weeks 1 and 4, 2 Dental Surgeons
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This job plan may vary with agreement of the Clinical Director in line with the needs of the service.